



ATHLOS LEADERSHIP ACADEMY

PREPARED MIND

HEALTHY BODY

PERFORMANCE CHARACTER

Athlos Leadership Academy is a Pre-K through 8th grade public charter school that believes in providing students with a challenging and comprehensive high school preparatory education through high standards for academic scholarship, fitness and nutrition, character development and student leadership opportunities.

**Athlos Leadership Academy
MN Charter District #4011
Board Meeting Minutes
September 26, 2017
3:45 PM- Conference Room**

CALL TO ORDER

Virginia Anderson, Board Secretary, called the meeting to order at 3:47PM.

ROLL CALL

Board Members Present: Virginia Anderson, Kit Murley-Henspeter, Kathryn Phelps.
Ann DeGroot (4:02)

Board Members Absent: Farixyo Olow

Principal Present: Jennifer Geraghty

Contracted Finance Staff Present: Kara Schneeberger- BerganKDV

Board Clerk Present: Julie Brown

DECLARATION OF CONFLICTS OF INTEREST

No conflicts of interest declared.

APPROVAL OF AGENDA

Kit Murley-Henspeter presented a motion to add an agenda item under the Finance Report to approve a monetary donation. Motion was seconded by Kathryn Phelps. Motion was approved unanimously.

COMMUNITY COMMENT

CONSENT AGENDA

August 29, 2017 Board Minutes
August 29, 2017 Personnel Committee Minutes
17-18 Hiring Proposal
ALA Health Standards-Updated
Creating Art Building Use Contract
Force Soccer Club Building Use Contract
Totino Grace Contract
Policy 7.2.3- Federal Awards
Policy 7.1 Segregation of Duties
Policy 7.2.1 Board Approval of Vendor Contracts
Policy 7.2.2 Bidding for Services from Authorizer
Policy 7.3.1 Electronic Transfer of Funds
Policy 7.3.3 Fundraising
Policy 7.5 Annual Audit
Policy 7.6 Prompt Payment of Bills
Policy 7.7 Sale or Purchase of State Property
Policy 7.8 Designation of Depositories
Policy 7.9 Collateral Requirements for Depositories
Policy 7.10 Investments
Policy 7.11 Safekeeping of Investments Contracts and Agreements
Policy 7.13 Budget Process
Policy 7.14 Loans
Policy 7.15 Financial Reporting as an Internal Control
Policy 7.16 Fiscal Management-Income
Policy 7.17 Guidelines For Use of Financial Policies
Policy 7.18 Credit Cards Policy
Policy 7.19 Fund Balance Policy
Policy 7.20 Disposition of Obsolete Equipment Policy
Policy 7.3.2 Expense and Reimbursement for Board and Employees
Policy 7.3.4 Student Fee Requirements and Prohibitions
Policy 7.12 Athlos School Lunch Policy

Kathryn Phelps presented a motion to approve all items on the consent agenda. Motion was seconded by Kit Murley-Henspeter. Motion passed unanimously.

SUPERINTENDENT'S REPORT

The school hosted a Mathnasium Family Night event on September 19th. Over 250 students participated with their families. The event featured math activities for grades PK-5. The school will be participating in Hoops for Hearts in partnership with the American Heart Association.

Athlos will be hosting the KidzArt program on Wednesdays after school for K-5. Athlos hosted a family picnic event today. It was a successful event that was attended by many families.

FINANCE REPORT

August 2017 Financial Statements

Finance Minutes 9-19-17

As regularly practiced, the board reviewed the August 2017 financial statements including the balance sheet, summary of revenue and expense statements, cash flow and check register. Kit Murley-Henspeter and Kara Schneeberger presented the September finance committee minutes and financial status updates. Finances and cash flow are stable. The FY17 audit is in process.

Virginia Anderson presented a motion to accept the August 2017 financial statements and 9-19-17 Finance Committee Minutes. Motion was seconded by Kit Murley-Henspeter. Motion passed unanimously.

Electronic Fund Transfers

Kit Murley-Henspeter presented a motion to grant authority to make electronic fund transfers to the following: Board Treasurer, Principal, Kara Schneeberger or her designee at BerganKDV. Motion was seconded by Kathryn Phelps. Motion passed unanimously.

Electronic Funds Transfers can be made for:

- Investment of excess funds or the transfer of funds between school's accounts
- Payment of employee payroll direct deposits
- Payment of federal, state, and unemployment taxes (deductions and/or benefits)
- Payment of contributions to the Teachers Retirement Association (TRA) and to the
- Public Employee Retirement Association (PERA) (deductions and benefits)
- Payment of other payroll related deductions and benefits (when appropriate)
- Monthly building lease payments
- Monthly payment of credit card charges
- Vendor payments (when appropriate)
- Other payments as approved by the school board

Donation

A donation of \$100 has been offered to the school to support the PreK program. Kit Murley-Henspeter presented a motion to accept the \$100 donation. Motion was seconded by Kathryn Phelps. Motion passed unanimously.

OLD BUSINESS

NEW BUSINESS

BOARD CORRESPONDANCE AND COMMUNICATION

ADJOURNMENT

Meeting adjourned at 4:07 PM.

UPCOMING MEETINGS

October 24 th	Finance Committee	7:45 AM
October 31 st	Board Development Committee	3:00 PM
October 31 st	School Board –Annual Meeting	3:45 PM
November 21 st	Finance Committee	7:45 AM
November 28 th	School Board	3:45 PM
December 12 th	Finance Committee	7:45 AM
December 19 th	Executive Committee	3:00 PM
December 19 th	School Board	3:45 PM